

F O R W A R D P L A N

FOR THE PERIOD : 1 DECEMBER 2013 TO 31 MARCH 2014

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 DECEMBER 2013 TO 31 MARCH 2014**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	The Enterprise Game Progress Report	Executive Board	23 January 2014
2	Capital Grant - Two Year Old Free Entitlement	Executive Board	12 December 2013
3	Homelessness Strategy Review 2013 - 2018	Executive Board	12 December 2013
4	Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board	12 December 2013
5	Dementia Strategy Refresh	Executive Board	12 December 2013
6	Further Development of Sci-Tech Daresbury	Council	11 December 2013
7	Final Business Case submission for Mersey Gateway	Council	11 December 2013
8	European Programme - Halton	Executive Board	12 December 2013
9	Budget Proposals - 2014/15	Council	11 December 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

The Enterprise Game Progress Report	Executive Board 23 January 2014	To acknowledge progress made to date in relation to the Enterprise Game Business Plan and endorse succeeding plans for the project	Consultation events have been held in two secondary schools involving children, young people and teaching professionals. The Enterprise Game Steering Group meets on a regular basis to consider the progress made and future plans for the project.	The Social Mobility Strategy 2011 available from Emma Mellor at Rutland House, Runcorn	Emma Mellor emma.mellor@halton.gov.uk
Capital Grant - Two Year Old Free Entitlement	Executive Board 12 December 2013	To approve Capital Grant expenditure for the expansion of a two year old entitlement and to delegate future approval of capital grant bids to the Capital Grant Funding Panel.		The Children's Acts 2004 and 2006 detailing the Local Authority's duty in this regard, which are available from Rutland House.	Martin West martin.west@halton.gov.uk

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Health and Wellbeing Portfolio

Homelessness Strategy Review 2013 - 2018	Executive Board 12 December 2013	Further consultation with Council Members was conducted in July 2013 which concluded the consultation process.	Consultation with all partner agencies and stakeholders was conducted from October 2012 and finalised by July 2013. Representations received during the consultation period will be, where appropriate, be incorporated into the final revised Strategy.	Halton Homelessness Strategy Review 2013-2018	Patricia Preston patricia.preston@halton.gov.uk
Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board 12 December 2013	Development of the Joint Mental Health Commissioning Strategy 2013-18.	Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement events. Local health and social care	Halton's Health and Wellbeing Strategy 2012-15 available from Liz Gladwyn at Runcorn Town Hall	Liz Gladwyn liz.gladwyn@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			providers clinicians and other professionals will also be invited to comment.		
Dementia Strategy Refresh	Executive Board 12 December 2013	To decide whether to adopt the Dementia Strategy for Halton.	<p>A copy of the Strategy will be circulated to service users and carers via key stakeholder partners, the Alzheimer's Society and Five Borough Partnership. Comments will be reported to the Dementia Board.</p> <p>A copy will also be posted on the homepage of the Council's website inviting comments from members of the public.</p> <p>In addition, consultation would also be undertaken with the Health Policy and</p>	Halton Dementia Strategy 2010-15	Dave Sweeney dave.sweeney@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Performance Board and the Health and Wellbeing Board.		

Leader's Portfolio

Further Development of Sci-Tech Daresbury	Council 11 December 2013	To seek authority to enter into a proposed legal funding agreement with the Sci-Tech Daresbury Joint Venture.			David Parr David.parr@halton.gov.uk
Final Business Case submission for Mersey Gateway	Council 11 December 2013	To consider the draft final business case submission to the Department for Transport, and the final funding submission and final funding letter. To consider and approve the Local User Discount Scheme			Steven Nicholson steven.nicholson@halton.gov.uk
European Programme - Halton	Executive Board 12 December 2013	To seek approval to develop and implement a European Action Plan for Halton,	Executive Board. Any person wishing to make representations		Wesley Rourke wesley.rourke@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		which outlines key priorities which will be used to allocate European resources to Halton's themes and projects.	should do so in writing to Wesley Rourke, Operational Director, Economy, Enterprise and Property, Municipal Building, Kingsway, Widnes by 30 November 2013.		

Resources Portfolio

Budget Proposals - 2014/15	Council 11 December 2013	To seek approval for an initial tranche of revenue budget proposals for 2014/15.			Ed Dawson ed.dawson@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill
Resources Portfolio Holder – Councillor Wharton
Children, Young People and Families Portfolio Holder – Councillor Philbin
Health and Wellbeing Portfolio Holder – Councillor Wright
Community and Sport Portfolio Holder – Councillor Harris
Community Safety Portfolio Holder – Councillor D. Cargill
Environmental Services Portfolio Holder – Councillor Nelson
Economic Development Portfolio Holder – Councillor Jones
Physical Environment Portfolio Holder – Councillor R. Hignett
Transportation Portfolio Holder – Councillor J. Stockton